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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, October 24, 2024
TIME: 5:30pm, **BEFORE** the Fresno Council of Governments (FCOG) Meeting
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721
(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda. NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

A. Approve Minutes of September 26, 2024 [ATTACHMENT]

B. FCRTA Drug and Alcohol Policy Update [APPROVE]

Summary: On September 5, 2024, Caltrans Division of Local Assistance sent out a letter indicating that all 5311 subrecipients would be required to update their Drug and Alcohol Policy due to an FTA audit. The changes to the document includes updates to policies for “zero tolerance” and “second chance” that were developed in November, 2023. This is a federal and state requirement since FCRTA is a recipient of Federal and State DOT funding as a public transit operator. The FCRTA Drug and Alcohol Policy is available on the website www.ruraltransit.org

Action: Staff recommends Board approval of the FCRTA Drug and Alcohol Policy and Resolution No. 2024-12.

C. FTA Award – FY23 5339(b) FCRTA Operations and Maintenance Facility Phase II [APPROVE]

Summary: FCRTA is constructing a new operations and maintenance facility in Selma. FCRTA's new state-of-the-art facility will include a 10,000-square-foot maintenance shop to service FCRTA's vehicle fleet, a 5,000-square-foot office, solar bus ports, inductive and plug-in charging infrastructure, and a bus wash.

FCRTA was awarded funding from the Federal Transit Administration (FTA) through the Low or No Emission for the Grants for Buses and Bus Facilities Competitive Program for Phase II of the Selma Maintenance Facility project. Phase II comprises a solar field, a solar bus port, electric vehicle (EV) charging infrastructure, workforce development training, and battery back-up storage. For this project, \$2,162,886 was awarded in FTA Section 5339(b) to purchase the electric charging infrastructure, including solar panels from the 2023 Low or No Emission Grant Program, under the Grants for Buses and Bus Facilities Program with a local match of \$540,722 in Measure C funding.

Action: Staff recommends the Board authorize the FCRTA General manager to enter into an agreement with FCOG for the awarded amount for Phase II of the FCRTA Operations and Maintenance Facility Project.

D. Special Trip Transportation Update [INFORMATION]

Summary: FCRTA often provides special trips as a part of the existing transit services. Due to driver shortage, FCRTA's current subcontractor MV Transportation has been unable to fulfill some of these trips and FEOC has been providing the trips through the existing CTSA Agreement. The recent trips have included seniors to the Fresno Fair, seniors to Table Mountain Casino and CEC Public Meeting from Cantua Creek to Harris Ranch. FCRTA will continue to use FEOC for these trips if MV is unable to provide the trip.

Action: Information only. The Board may provide direction at its discretion.

E. Current FCRTA/FCOG Office Conditions [INFORMATION]

Summary: For the past year, the office space that FCOG and FCRTA rent has been infested with pests. The ongoing rodent issue has also led to issues with flies and maggots, this has likely increased due to the vacant building located downstairs. Between now and when the lease is up for renewal in 2025, FCRTA will confer with FCOG about possible relocation options for both offices.

Action: Information only. The Board may provide direction at its discretion.

F. Transportation Network Company Access for All Grant Agreement [APPROVE]

Summary: FCRTA was awarded \$191,651 in funds through the FCOG Transportation Network Company Access for All (AFA) Grant Program for (3) three wheelchair accessible vehicles. The project includes ramp-equipped WAVs to support the Rural Transit Dial-a-Ride expansion. The balance of the vehicles (\$64,744) will be paid with local Measure C funding. As part of the grant procedures, FCRTA will enter into an agreement with FCOG as the administrator of the grant funding.

Action: Staff recommends Board authorize the General Manager to enter into an agreement with FCOG for the Transportation Network Company Access for All Program in the amount of \$191,651.

3. OTHER BUSINESS

A. Items from staff.

B. Items from members.

4. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

ITEM 2A

Minutes

Thursday, September 26, 2024 at 5:30 P.M FCRTA Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Brandon Pursell, City of Kingsburg
Mayor Alma Beltran, City of Parlier
Mayor Scott Robertson, City of Selma
Mayor Pro Tem Freddy Valdez, City of Firebaugh
Councilmember Mary Fast, City of Reedley
Mayor Pro Tem Gilbert Garcia, City of Orange Cove
Mayor Frank Gonzalez, City of Sanger
Mayor Julia Hernandez, City of San Joaquin
Mayor Rey Leon, City of Huron
Mayor James Horn, City of Coalinga
Mayor Maria Pacheco, City of Kerman
Mayor Victor Martinez, City of Mendota
Councilmember Amarjeet Gill, City of Fowler

Moses Stites, General Manager
Janelle Del Campo, Deputy Director
Bryan Rome, County Counsel
Denise Flores, FCOG

Absent:

Supervisor Sal Quintero, Fresno County

1. **ROLL CALL** — Meeting called to order 5:34 p.m.

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

Michael Navarro, Caltrans Deputy District Director informed the Board that Caltrans staff attended the WTS tour at the new FCRTA maintenance facility that is currently under construction. Michael Navarro also congratulated FCRTA on all the previous planning grants and current planning grant projects underway.

2. CONSENT ITEMS

- A. Approve Minutes of July 25, 2024 [ATTACHMENT]**
- B. Caltrans Sustainable Planning Grant Award [APPROVE]**
- C. FCRTA Transportation Development Act Claim [APPROVE]**
- D. State of Good Repair Application [APPROVE]**
- E. Biola Microtransit Program [INFORMATION]**

A motion was made by Mayor Horn (Coalinga) and second by Mayor Hernandez San Joaquin). A vote was called, and motion carried.

3. OTHER BUSINESS

A. Items from staff.

1. Janelle Del Campo informed the Board of FCRTA's site visits with FCOG on the Mobility Hub planning project in San Joaquin and Reedley College. Janelle gave the Board an update on the Clean CA bus shelter project and AHSC projects in Sanger, Coalinga and Orange Cove.
2. Moses Stites informed the Board that the next Board meeting falls on October 31st and it is the Board's discretion to move the date. The Board moved the date to October 24th.

B. Items from members.

1. Nothing to report.

4. ADJOURNMENT 5:48PM

Respectfully submitted,



Moses Stites
General Manager

**BEFORE THE FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2024-12**

In the matter of:

**RESOLUTION ADOPTING THE UPDATED POLICY
FOR PROHIBITED SUBSTANCE ABUSE TESTING
(Drug & Alcohol Testing)**

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has prepared a comprehensive Policy for Prohibited Substance Abuse Testing to respond to Federal Mandates through the Federal Transit Administration (FTA) for and in behalf of the United States Department of Transportation (USDOT); and

WHEREAS, the Laws and subsequent regulations may be referenced as 49 Code of Federal Regulations (CFR) Part 653 regarding mandated urine drug testing, Part 654 regarding mandated breath alcohol testing, and as combined and consolidated to become Part 655, as amended, and Part 40, as amended that sets revised standards for the collection and testing of urine and breath specimens; and

WHEREAS, The Federal Transit Administration (FTA) mandated Drug and Alcohol Testing Program was audited here in California during the period of 8/12/2024 to 8/16/2024. One particular finding was daylighted by the audit team that the Caltrans 5311 program needs all 5311 subrecipients (FCRTA) to update, adopt and distribute compliant Drug and Alcohol Policies; and

WHEREAS, FCRTA staff has prepared updates to its Policy for Prohibited Substance Testing Program, previously approved by FTA and Caltrans, to amend our previously adopted June 28th, 2018, Policy for Prohibited Substance Testing Program; and

WHEREAS, said document is to be approved by the Board of Directors, following an expressed opportunity for public comment.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency does hereby adopt its updated Policy For Prohibited Substance Testing Program.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of October 2024.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
Alma Beltran, Chair

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on 24th day of October 2024.

Signed _____
Moses Stites, General Manager